



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

PROJECT RESERVE DETERMINATION STUDY FOR SELECTED SURFACE WATER, GROUNDWATER, ESTUARIES, AND WETLANDS IN THE F60 AND G30 CATCHMENT WITHIN THE BERG-OLIFANTS WATER MANAGEMENT AREA: WP11340.

MEETING : MINUTES OF THE PROJECT STEERING COMMITTEE (PSC) MEETING NO. 3

VENUE : MS TEAMS (Online meeting)

TIME : 09:00

DATE : 23 SEPTEMBER 2022

Item	Description	Action																														
1.	<p>Welcome</p> <ul style="list-style-type: none"> The chairperson, Ms Ndileka Mohapi, opened the meeting and welcomed all present. It was requested that the meeting be recorded – there was no objection. 																															
2.	<p>Attendance/Apologies An online meeting was held on MS Teams. A round of introductions was made. The attendees and apologies are listed below.</p> <p>Attendance Register</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Designation</th> </tr> </thead> <tbody> <tr> <td>1. Ndileka Mohapi</td> <td>DWS: Chief Director: Water Ecosystems Management</td> </tr> <tr> <td>2. Felicity Strange</td> <td>Friends of Verlorenvlei</td> </tr> <tr> <td>3. Yakeen Atwaru</td> <td>DWS: Reserve Determination</td> </tr> <tr> <td>4. Adaora Okonkwo</td> <td>DWS: Water Resources Classification</td> </tr> <tr> <td>5. Khoza Philani</td> <td>DWS: Groundwater Reserve Determination</td> </tr> <tr> <td>6. Lizanne Smit</td> <td>GEOSS</td> </tr> <tr> <td>7. Melissa Naiker</td> <td>WC Environmental Affairs and Development</td> </tr> <tr> <td>8. Barbara Weston</td> <td>DWS: Surface Water Reserve Determination</td> </tr> <tr> <td>9. Dana Grobler</td> <td>Blue Science</td> </tr> <tr> <td>10. Toni Belcher</td> <td>Blue Science</td> </tr> <tr> <td>11. Gladys Makhado</td> <td>DWS: Surface Water Reserve Determination</td> </tr> <tr> <td>12. Bheki Cele</td> <td>DWS: Surface Water Reserve Determination</td> </tr> <tr> <td>13. Grenville White</td> <td>Friends of Verlorenvlei</td> </tr> <tr> <td>14. Giselle Murison</td> <td>Birdlife SA</td> </tr> </tbody> </table>	Name	Designation	1. Ndileka Mohapi	DWS: Chief Director: Water Ecosystems Management	2. Felicity Strange	Friends of Verlorenvlei	3. Yakeen Atwaru	DWS: Reserve Determination	4. Adaora Okonkwo	DWS: Water Resources Classification	5. Khoza Philani	DWS: Groundwater Reserve Determination	6. Lizanne Smit	GEOSS	7. Melissa Naiker	WC Environmental Affairs and Development	8. Barbara Weston	DWS: Surface Water Reserve Determination	9. Dana Grobler	Blue Science	10. Toni Belcher	Blue Science	11. Gladys Makhado	DWS: Surface Water Reserve Determination	12. Bheki Cele	DWS: Surface Water Reserve Determination	13. Grenville White	Friends of Verlorenvlei	14. Giselle Murison	Birdlife SA	
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	<ul style="list-style-type: none"> ○ Ndileka Mohapi requested that items raised during the meeting for further action be itemised separately with a recording of responses in the minutes for ease of reference. 	PSP team
5.	<p>Updates on study progress:</p> <p>A presentation was given by Gladys Makhado that covered the following topics:</p> <ul style="list-style-type: none"> • Background to the study • Introduction • Study area • Objectives of the PSC • Roles and responsibilities of the PSC • Reports • Meetings • Conclusion <p>A copy of the presentation will be emailed with the meeting minutes.</p> <p>Mellisa Naiker asked that the proposed date for the next PSC meeting in January 2023 be rescheduled to prevent clashes with other meetings. Gladys Makhado indicated that she would send out a number of possible dates for the next meeting.</p>	G Makhado G Makhado
6.	<p>Technical Presentations</p>	
6.1	<p>Background to the study and project progress</p> <ul style="list-style-type: none"> • Toni Belcher provided a presentation that provided background to the study and the project's progress. A copy of the presentation will be emailed with the meeting minutes. • Felicity Strange asked why there were no EWR sites in the Bergvallei and Kruismans Catchments. Toni Belcher responded that there is a site lower in the system that represents these two catchments and EWRs will be extrapolated back to the upstream rivers. • Felicity Strange also asked for clarity on the difference between natural and present-day mean annual runoff. Toni Belcher provided an explanation of how each mean annual runoff was determined. • Mellisa Naiker expressed appreciation for the study. It is a very important study, providing critical information for decision-making for environmental authorisations in the area. • Dana Grobler reminded the committee that the study covers a wider area than just the Verlorenvlei. • Dana Grobler indicated that capacity building under the project included the field surveys and the surface and groundwater integration workshop. The estuary workshop needed to be postponed and would take place early in 2023. Future project deliverables would be the EWR report, Scenario Report still within 2022 and the Final Integration Report and Implementation Plan early in 2023. A stakeholder workshop and information session will be held in 2023 to present the outcomes of the project. 	T Belcher
6.2	<p>Presentation on groundwater reserve determination progress</p> <ul style="list-style-type: none"> • Lizanne Smit presented progress on the groundwater reserve determination component of the study. A copy of the presentation will be emailed with the meeting minutes. • No comments or questions were tabled on the presentation. 	L Smit & T Belcher
7	<p>Upcoming Activities:</p> <p>These were discussed under item 6.1.</p>	

Actions

Actions	Responsible official	Response
Lack of attendance of CapeNature, and specifically Pierre de Villiers, was raised as a concern. Barbara Weston indicated that she would make a specific attempt to ensure their attendance at the next meeting.	B Weston	
Minutes of stakeholder meetings have not been distributed as they first need to be sanctioned by Rassie Nieuwoudt.	D Grobler	
Ndileka Mohapi requested that items raised during the meeting for further action be itemised separately with a recording of responses in the minutes for ease of reference.	PSP team	The actions and responses have been included in a separate table in the minutes of the meeting
A copy of the presentation (DWS update of project progress) will be emailed with the meeting minutes.	G Makhado	Done
Mellisa Naiker asked that the proposed date for the next PSC meeting in January 2023 be rescheduled to prevent clashes with other meetings. Gladys Makhado indicated that she would send out a number of possible dates for the next meeting.	G Makhado	Done
Toni Belcher provided a presentation that provided background to the study and the project's progress. A copy of the presentation will be emailed with the meeting minutes.	T Belcher	Done
Lizanne Smit presented progress on the groundwater reserve determination component of the study. A copy of the presentation will be emailed with the meeting minutes.	L Smit & T Belcher	Done
Ndileka Mohapi indicated that the project team must ensure that Melissa Naiker's contact details have been corrected and that she also receives notifications to comment on the documents.	G Makhado & PSP team	
Felicity Strange asked to submit a request in writing for an executive summary to be included in the technical reports available for the project.	PSP team	An executive summary will be included in the final integrated report.